

Almond-Bancroft School District
Regular Meeting of the Board of Education
Wednesday December 21, 2016 6:30 pm
1336 Elm Street
Almond, WI

Regular Board Meeting Minutes

- 1) Call Meeting to Order by President Warzynski at 6:30 pm
- 2) Roll Call-Establishment of Quorum
__Bradley __Danforth __J. Dernbach __K. Dernbach __Ruzicka __Warzynski __Weiss
All board members were present.
- 3) Proof of Posting of Meeting Pursuant to Wisconsin Statute 19.84
Mr. Boxx reported meeting was posted according to Statute
- 4) Approve Agenda
Motion made by John Ruzicka and second by Debbie Bradley to approve agenda. Discussion on whether the District Administration Roles should have been on agenda, they will be sent out ahead of the January meeting. Motion carried 7-0.
- 5) Public Appearances before the Board of Education
Corrinne Pratt from Pine Grove read a letter to the Board stating concerns and items for the board to consider when making decisions about the Bancroft school. Bonnie Warzynski thanked her for her input.
- 6) Approval of Minutes of Previous Meetings
 - 6A November 9, 2016 Policy Committee Meeting Minutes
 - November 9, 2016 Special Board Meeting Minutes
 - November 16, 2016 Regular Board Meeting Minutes
 - November 30, 2016 Special Meeting Minutes*Motion by Kim Weiss second by Debbie Bradley to approve November 9, 2016, policy committee meeting minutes and special board meeting minutes, November 16, 2016 regular board meeting minutes, and November 30, 2016 special board meeting minutes. Discussion about including to the November 16 regular board meeting minutes that the applications for District Administrator will come in to Dan Boxx and Dan will forward them to all District Administrator applications to the Board. Motion made by Kim Weiss second by Debbie Bradley to approve November 9, 2016, policy committee meeting minutes, November 9, 2016 special board meeting minutes, November 16, 2016 regular board meeting minutes with additions, and November 30, 2016 special board meeting minutes. Motion carried 7-0.*
- 7) Approval of Current Expenses and Vouchers Payable

Motion made by Roy Danforth second by Keith Dernbach to approve current expenses and vouchers payable. No discussion. Motion carried 7-0.

8) Announcements/Reports/Updates/Consent Items/Correspondence

8A Correspondence-Recording Clerk-T. Warzynski

Thank you card from Sandra Ciula to Dan Boxx, Jeff Rykal, and the Board of Education was read. She expressed appreciation for the flowers that were sent after her surgery.

8B District Administrator Report-Upcoming Election-WASB Convention

Dan Boxx reported that the district has three Board of Education seats up for the 2017 spring election, two seats are at large and one for the town of Belmont. He also reported that the WASB convention takes place on January 18, 2017 to January 20, 2017. Currently he has only had a response to attend from Jerry Dernbach and he is requesting that if any other Board members wish to attend that they let him know by Friday, December 23, 2016 to provide him time to cancel hotel rooms if necessary. He is also requesting that the Board review their individual summary of BOE meeting attendance dates and let Michele or Dan know if any corrections need to be made. The dividend check from DMC Insurance was received.

8C PK-12 Principal Report

Report on school activities

General Building Updates

Update on programs

Jeff Rykal reported that winter concerts are in full swing, MS/HS choir was held on December 12th, 5th-12th grade band concert was held on December 20th, and the elementary concert was today with standing room only. The freshmen class went on a trip to Madison to see A Christmas Carol; Jeff was one of three chaperones. The 1st grade students went to the Plainfield grocery store to purchase items to be donated to the food pantry. While they were at the store some community members gave a monetary donation to the class to use to purchase snacks for the class and items to donate to the food pantry. HS and MS students had reward day on the 23rd; HS students watched movies and the MS students had a dance. The elementary students have filled up their gift wall and will have a one hour reward dance when they return back for break. It is testing season, December and January access testing for ELL students and ASVAB testing for HS students was conducted in December. March holds ACT testing for HS students and March thru May the Forward exam will be taken by 3rd-8th grades. Technology Referendum updates: The leases are mostly paid off. They have purchased chrome books and storage carts for grades 3rd, 4th, and 5th. They will be available for use the 2nd week in January. Chrome books will be used for exams. Wireless updates: E-rate and Federal Funds have been used to provide us the top of the line wireless internet throughout the building with a very small cost to the district. January 20, 2017 is an in-service day. Staff will be having an extended Google training lead by CESA 5.

Scheduling/AB Curriculum Handbook: In January students will select classes to base the 2017-18 schedule off of based on the interest of students.

Bonnie Warzynski posed the question as to what is going on with the school van; will a new one be purchased? Dan Boxx stated that funds are tight and he is trying to work with dealerships to see if any special programs are available. Kim Weiss posed the question as to what size of a van are they looking for. Dan replied another minivan to hold 7 passengers, a newer model and in good shape for around \$8,500. Bonnie reiterated she would like to know where we are at, van verses car. Jeff replied that more seating would be beneficial. Kim also looked for clarification as to if we are keeping the current minivan and purchasing an additional minivan to replace the

extended van that was retired. Dan and Jeff both believe that there is a need to have two school vehicles. Paying staff for mileage is expensive and there is often a need to take two vehicles for trips/conferences. Bonnie would like the January agenda to include the sale of the retired white van, trade in or outright sale. Jerry Dernbach added that the school currently has a truck too. Dan replied that the truck is used to deliver the meals to Bancroft daily and Ed Warzynski uses it to get supplies/parts as needed. Kim wanted to know a ballpark dollar amount. Jeff stated that the last minivan was purchase for around 9 to 10, 000 with the trade in of the car. Dan stated that Act 32 will be supply us a rebate and he was hoping to use those funds towards a purchase of the minivan. Dan stated a good ballpark number would be 12 to 15,000.

9) Donations to the Almond-Bancroft School District
No current donations to report.

10) Policy Development and Review
No policy development or review.

11) Possible Action Items with Respect to:

11A Personnel:

Resignations- Michele Warzynski-bookkeeper.

Dan Boxx read Michele Warzynski's resignation letter which stated resignation would be effective December 30, 2016. Motion made by Roy Danforth to accept Michele's resignation with deep regret and great appreciation for her service to the district seconded by Debbie Bradley. Motion carried 7-0.

Recommendations-Teacher Contract for Carrie Omernik-FACS.

Dan Boxx recommends that the board offer Carrie Omernik a teacher contract for second semester, be offered benefits, and be placed on the teacher salary schedule. Jeff Rykal stated Carrie is doing a very nice job. Roy Danforth asked if she is licensed. Jeff replied that she currently holds an emergency license and is enrolled in a program to receive a teaching license. Debbie Bradley moved to offer Carrie Omernik a teacher contract for 2nd semester. Jerry Dernbach seconded. No discussion. Motion carried 7-0.

Winter Coach

Jaimie Winn-MS Girl's Basketball

Jeff Rykal stated that the practice schedule has been worked out. He told Jaimie Winn no late night practices for middle school and this will be avoided at all costs. He also stated that Jaime and Courtney Newby Duchow did a very nice job keeping volleyball players controlled after school hours before games and bus departures. Roy Danforth moved to accept Jaimie Winn for the MS girl's basketball coaching position. John Ruzicka seconded. Keith Dernbach abstained, motion carried 6-0.

Fall Coaches

Andrew Bradley-Head Football

Spence Bunders-Assistant Football

Bill Wagner-Assistant Football

Brian Strnad-Head Volleyball

Sara Skibicki-Assistant Volleyball

Luke Steuerwald-MS Football

Brad Baumgartner-MS Football
Jaimie Winn-MS Volleyball
Courtney Newby-MS Volleyball
Brad Baumgartner-MS Boys Basketball
Greg Otto-MS Boys Basketball

Jeff Rykal recommends all fall coaches be approved. Bill Wagner is currently in Kuwait City and he is assuming that he will be returning by the fall. Also Courtney Newby should be changed to Courtney Newby Duchow.

Jerry Dernbach moved to approve all the fall coaches as presented, John Ruzicka seconded. No discussion. Motion carried 7-0.

11B Washington D.C. trip for 8th Graders

Rib Lake/Prentice has opening for their summer educational trip and have offered to include our students. Jeff Rykal would like to partner with them in the future also. Cost of trip is paid for by the students. Participation is not required. It will similar to the senior trip. Luke Steuerwald, MS Social Studies teacher, would volunteer as a chaperone for our students. Luke believes this is a worthwhile trip. The cost of the trip for him would be covered. The trip would run through our summer school program and would increase summer school enrollment. The cost of the trip would be around \$643 per student if they fill the bus. A minimum of 30 students are need between all schools. Jeff, Dan or Luke have not talked with students or parents about the possibility of this trip. Kim Weiss asked if it would be opened up for parents to fill the bus. Dan stated that we are not the organizers of this trip so he could not answer that question. Jeff stated that we do have a policy for student field trips and our policy prohibits parents attending. He also asked the Board if they would approve students fundraising for the trip. Keith Dernbach moved to offer the opportunity to the 8th grade students to attend the trip to D.C. and be allowed to do a fundraiser. Kim Weiss seconded. Discussion: Keith would like the offer to be made that family/community could be asked to donate a cash amount instead of buying a fundraiser product. Also would donations be placed in a fund or be tracked by who earns funds/sells products. Jeff explained that the fundraising would be tracked by who sold and the percentage of profit would be tracked in a spreadsheet by individual student. Roy Danforth stated that the senior class out of state trip has been taken away and he believes that offering this opportunity to the 8th grade will open up a can of worms.

Motion carried 6-1. Roy Danforth negative vote.

11C Bancroft School-Plan Design

Jeff Rykal reviewed with the Board and audience the proposed building layout and possible moving plan dates. Jeff spoke about the possibility of closing the L shaped elementary area off by adding a door in the hallway by Amy Carlton's speech room. This would add an additional cost, as the door would need to be handicap accessible for entrance thought to the rest of the building. Jeff believes that the plan presented is a good start. Turning room S306 which is currently a computer lab into a 5th grade class room will leave only one computer lab for students to use. Jeff feels that this is fine due to the use of chrome books and wireless internet students can be set up to print from any location to the one remaining lab. The largest reason student use the computer lab is to print documents. The Pre-K and Kindergarten teacher suggested that tile be placed in the rooms they would be moved to. Jeff stated that replacing carpet would coast just under \$10,000 for the 3 rooms and that tile is more costly than carpet. Also the carpet in those rooms has the newest carpet in the building. He suggests holding off on replacing the carpet with tile when it

wears out. Unlike at Bancroft, janitors are on hand at Almond during all of the school day so if a child does become ill they are on hand for clean carpet asap. Bonnie Warzynski stated that the plan is not the worst but doesn't like that the elementary staff has to give up a staff bathroom and she doesn't care for the bathroom locations. She is also uncomfortable with placing the HS special education room M205 next to the MS special education room in the MS second floor. She understands and the plan design is to keep cost at a minimum but to be the best for the students how much more would it cost to make the plan better. Jeff stated that turning the second floor into the early learning center would be an extreme increase in expenses as no drains and water would need to be brought up. Also the distance to the K-12 office and traveling the stairs multiple times would be a concern. The middle school staff collaborated and helped develop the presented plan of the second floor. Jeff stated that another possibility would be moving the Boys and Girls Club room to the second floor and placing the HS special education in room S343. Kim Weiss stated her concern with making that switch is that the noise level from the band room would be distracting for the students. She also expressed that she likes the 4th and 5th grade room placement.

Bonnie asked if there was any other discussion and stated that the Board will make a final decision in January. Keith Dernbach asked how the Student Services area is working out. Erika Speer replied that is working really well. It is a quieter area for students to talk and because it is no longer the main office community is not coming and going through area while student needs are being attended to. The computer bank in the area is great for students to use for filling out college applications and testing. Also when a student comes into the Students Services area if the staff member that they wanted to see is out of the office another staff member can help them. Jeff stated that he has had numerous positive comments on the new location of the main office from parents. They state that is more convenient and they don't need to wonder through the whole building to get to the main office.

11D Approve 2017-18 Curriculum Handbook

Erika Spear presented the course changes for 2017-18. Katie Ziebell, MS and HS Art teacher would like to add Studio Art. Erika and Jeff Rykal talked about the reasons for adding Algebra 1 back to the high school handbook. Bonnie Warzynski asked if the current math schedule is helping to improve the student math scores. Jeff said that as far as score stand point we are holding our own. When Sandy Ciula returns after her surgery Erika, Sandy, Andrew, and himself can have a discussion on Math courses and options. Bonnie suggested the yearlong World history course be eliminated as Ancient History and Modern History are offered as semester courses now and if they want it for the year they can select both.

Motion by Debbie Bradley to approve the 2017-18 Curriculum Handbook with the deletion of the World History year long course offering seconded by John Ruzicka. Motion carried 7-0.

11E Solar Panels-Science Technology Engineering math-partnership with Mid-State Technical College

Dan Boxx stated that the solar panels would fit in nicely with the STEM program. This would be a partnership between North Winds Solar, Mid State, and our science department. We have received \$3,500 in donations from the community for a solar project. The cost of the solar panels and installation will be \$10,000. Bonnie Warzynski asked if the board chose to spend the funds to support the program is it worthwhile and how often will the panels be used by the students. Jeff replied that Mr. Marty would include the solar panels in his Physical Science and Physics classes. Motion by Debby Bradley to approve the Solar Panel project with Mid-State and it should not exceed \$6,500 out of Act 32 money seconded by Jerry Dernbach. Motion carried 4-3. Kim Weiss, Bonnie Warzynski, and Roy Danforth negative votes.

- 12) Items for Signatures
 - 12A Signatures for meeting minutes
No signature items.

- 13) Dates for Upcoming Committee Meetings and Board Meetings
 - 13A January 25, 2017 6:30 p.m. at the Almond School
 - 13B Future agenda items for discussions
Items to be added, calendar, administration roles, review of District Administrator application, school van, math curriculum plan, and Bancroft school.

- 14) Contemplated executive session pursuant to Wis. Stat. § 19.85(1) (c) Staffing (e)
Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Bus Contract
Motion by Roy Danforth seconded by Jerry Dernbach to move into closed session. Motion carried by roll call vote.

- 15) Reconvene to Open Session to act on items discussed in closed session if necessary
Motion by John Ruzicka seconded by Keith Dernbach to move into open session. Motion carried by roll call vote.

- 16) Adjournment
Motion by Jerry and second by Roy to adjourn. Motion carried 7-0. Meeting adjourned at 9:02 pm.